

CARAVAN PARK CAMPING

Privacy Policy

These conditions take effect on 25 May 2018.

Art. I – introductory provisions

The company YACHT CLUB CÍSAŘSKÁ LOUKA, s.r.o. (hereinafter: “*we*”, “*us*”, or “*our company*”) is pleased with your interest in our company and services. We care very much about protecting your privacy during the entire process of processing personal data. Personal data protection and data security are part of our company policy. All processing of personal data, as well as these principles, are in accordance with applicable legislation in the field of personal data protection, in particular in accordance with Act No. 110/2019 Coll., On the processing of personal data and the Regulation of the European Parliament and the Council (EU) 2016/679 of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46 / EC (General Data Protection Regulation) (hereinafter only: “*GDPR*”).

Personal data provided when booking accommodation in or upon arrival at our facility, or in connection with the expression of interest in our services, are mandatory data, as they ensure your unambiguous identification and thus the valid conclusion of a contract for the given service. Failure to provide mandatory personal data could cause the invalidity of the contract, the impossibility of fulfilling our obligations and any other legal consequences associated with their non-provision associated with generally binding legislation. If we request other than the stated mandatory data from you and we do not inform you when being provided with them that this is mandatory data, this is the data that we request from you as data provided voluntarily for the purpose of fulfilling the contract we enter into.

Art. II – processed data

1. Purpose of personal data processing

The personal data you provide us with are mandatory data, as they lead to your unambiguous identification and thus to the valid conclusion of the contract. We process this data for the purpose of fulfilling the concluded contract, fulfilling our legal obligations and for the processing necessary to ensure the protection of our rights and legally protected interests and the assertion of legal claims. We process these and possibly other data in accordance with the currently valid legislation for the purposes of registration of local fees, processing of statistical reports and submit them to the competent authorities. We are also obliged to keep personal data in the records for the Foreign Police Department for citizens of non-Czech citizenship, and this is in accordance with our obligations to submit and make available to the extent in accordance with the applicable legislation.

At the same time, we would like to inform you that for security purposes, there is an **active camera system** in certain areas of our property. The camera system is operated by our company, in accordance with legal regulations, so as to maximally protect your privacy while maintaining its purpose. In the event that such a request is made, the recording from this

system is handed over to the Police of the Czech Republic within the framework of mandatory cooperation.

We also inform you that during certain events held in our facility, **photographs and video recordings may be taken** in order to document such events, these photos recordings are further published on websites, Facebook profiles, or made available in photo galleries available on the Internet. Such documentation of events can be performed on the basis of this notice without your express consent. If you disagree with the above-mentioned treatment of photographs and videos, please inform us. If, at any time, you subsequently find that your photograph has been published in a way that you do not agree with, please let us know and we will take appropriate action in accordance with your wishes.

2. Processed personal data

Personal data means any information relating to an identified or identifiable natural person; an identifiable natural person is a person who can be identified, directly or indirectly, in particular by reference to a specific identifier, such as name, identification number, location data, network identifier or one or more specific features of physical, physiological, genetic, mental, economic, cultural or social identity of that natural person.

The administrator processes personal data that you have provided him / or personal data that the administrator has obtained on the basis of an e-mail inquiry, reservation or accommodation on the premises. The administrator processes your identification and contact data and the data necessary for the performance of the contract. Mandatory data are, in particular, identification data in the form of your name, surname, date of birth, residence, nationality and the number of a valid travel document. Other obligatory data are the purpose of your stay and the registration plate of your vehicle entering the premises.

3. Recipients of personal data

Personal data will be processed in paper and electronic form and will be passed on to entities when performing or ensuring the fulfilment of our obligations or when ensuring the protection of the rights and our legally protected interests.

4. Retention period

Your personal data, both those provided on a mandatory basis and those provided voluntarily, or on the basis of our request for the purposes of fulfilling the contract, will be processed for the entire period of time given by generally binding legal regulations, including archiving regulations. Exceptions are cases where you would be informed otherwise in advance or if the data was processed on the basis of your consent granted for another period. Of course, personal data for which you would reasonably raise an objection will not be further processed. After the expiration of the personal data retention period, the administrator will delete the personal data from our database.

5. Security conditions

The administrator declares that they have taken all appropriate technical and organizational measures to secure personal data. The administrator has taken technical measures to secure the data repositories (login name, password, anti-virus program and firewall) and personal

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Císařská louka 599, 150 00 Praha 5

IČ: 290 18 927, DIČ: CZ29018927

data repositories in paper form (locked room). The administrator declares that only persons authorized by him have access to personal data.

Art. III – data administrator

The administrator of personal data according to Article 4 point 7 of the GDPR is YACHT CLUB CÍSAŘSKÁ LOUKA, s.r.o. (hereinafter referred to as the "*Administrator*"). The administrator did not appoint a data protection officer.

The contact details of the administrator are:

address: Císařská louka 599, 150 00 Prague 5

email: yccl@seznam.cz

Art. IV – rights of subjects

Under the conditions set out in the GDPR, you have the right to access your personal data according to Article 15 of the GDPR, the right to correct personal data pursuant to Article 16 of the GDPR, or to issue restrictions on processing pursuant to Article 18 of the GDPR; the right to delete personal data pursuant to Article 17 of the GDPR; the right to object to the processing pursuant to Article 21 of the GDPR and the right to data portability pursuant to Article 20 of the GDPR; the right to withdraw the consent to processing in writing or electronically to the address or email of the administrator referred to in Article III, point 1 of these conditions. You also have the right to file a complaint with the Office for Personal Data Protection if you believe that your right to personal data protection has been violated.

1. The right to make information available and the right to correct it

Whenever, you can send us a message to the e-mail address caravanpark.cl@gmail.com (hereinafter referred to as the "*operator's e-mail address*") to send a confirmation as to whether or not your personal data is being processed. In the event that your data will be processed by us, we may, at your request, in addition to the information provided in this Privacy Policy, inform you of any third parties to whom your personal data has been or will be made available; and in case we did not obtain your personal data from you, you have the right to all information available to us about where we obtained your personal data from.

If we process your personal data inaccurately, you can notify us of this fact by sending a message to the operator's e-mail address and we will correct the inaccurate personal data without undue delay.

2. The right to object to the processing of personal data

In the event that we process your personal data on the basis of our legitimate interest, you have the right to object to such processing by sending a message to the operator's e-mail address. If you file such an objection, we will not be able to process your personal data until we have established what valid legitimate reason we have for processing your data and that our reason outweighs your interests, your rights and freedoms, or the exercise or defence of legal claims.

If we process your personal data for direct marketing purposes (e.g. commercial communications), you can object to such processing to the above e-mail address, and we will no longer process this data for direct marketing purposes after such an objection.

3. The right to restrict work with personal data

You have the right to restrict any processing of your personal data, including their deletion:

- I. If you let us know that the personal information we collect is inaccurate, until their accuracy is verified.
- II. If the processing of your personal data is illegal and you request, by sending a message to the operator's e-mail address, restricting the use of your data instead of deleting it.
- III. If we no longer need your personal data to provide our services, but you will request it to determine, enforce or defend your legal claims.
- IV. If you object to processing under the paragraph above, until we verify that our reasons for processing outweigh your interests.

4. The right to be forgotten (the right to erase personal data)

If you find that we are processing your personal data:

- I. Although their processing is no longer necessary for the purposes for which we obtained them.
- II. You withdraw your consent to their processing and at the same time there will be no other reason for their processing (only in cases where we process your personal data on the basis of your consent).
- III. If you object in accordance with the paragraph above and we will not be able to prove to you legitimate reasons for their processing, which prevail over your interests, your rights and freedoms or over the exercise or defence of legal claims.
- IV. Unauthorized.

You have the right to demand deletion of your personal data processed in this way without undue delay from the notification of such facts by sending a message to the e-mail address of the operator. We may not delete the data at your request, if their processing is necessary for the exercise of the right to freedom of expression and information, for the fulfilment of any of our legal obligations or for performing a task performed in the public interest, or for determining, enforcing or defending our legal claims.

5. The right to provide data in machine-readable form

If by sending a message to the operator's e-mail address you request to be provided with your personal data processed by us, we will send it to you in a structured commonly used and machine-readable format (e.g. *.pdf format, or one of the table formats), if we process data in such way. If you ask us to send your personal data to another personal data administrator, we are obliged to do so, but again only if we already process it in this way.

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6. The right to withdraw consent to sending advertisements at any time

In the event that you no longer want to receive advertisements from us, you can withdraw your consent at any time without giving reasons, either by clicking on the link that will be part of each advertisement message, or by sending a message to the operator's e-mail address.

7. The right to file a complaint with the Office for Personal Data Protection

Should you have the opinion that we do not fulfil all our legal obligations arising in connection with the processing of your personal data, you can contact the Office for Personal Data Protection, either at the address of their registered office, Pplk. Sochora 27, Prague 7, post code 170 00, via e-mail posta@uouu.cz, or in any other way that the Office for Personal Data Protection will accept. More information about the office can be found on the website www.uouu.cz.

Art. V – cookies policy

On the www.camp-prague.com and www.kemp-praha.cz websites (hereinafter referred to as the "*Websites*") we use cookies. With this privacy policy, we fulfil our obligation to inform our clients of the use of cookies in accordance with the GDPR.

We would also like to inform you in accordance with the provisions of Section 89, Paragraph 3 of Act No. 127/2005 Coll., On Electronic Communications, as amended, that our website uses cookies for its activities, i.e. that we process your cookies files.

1. What are cookies?

Cookies are small text files that can be used by websites to make the user experience more effective. Cookies do not pose any danger to the computer as such. Nevertheless, cookies are important for privacy. The visited website can store cookies containing information about the visitor and can thus gradually find out the interests of a particular visitor. Legal standards stipulate that we may store cookies on your device if they are necessary for the operation of this site. For all other types of cookies, we need your consent. Different websites use different types of cookies. Some cookies are used by third party services that appear on them.

2. How do we use cookies?

Necessary:

The necessary cookies help to make the websites usable by enabling the functioning of their basic features such as site navigation and access to secure sections of the website. The website cannot function properly without these cookies. Specifically, this is a cookie containing the information about the last displayed language mutation (pll_language).

3. Consent to the storage of cookies

Most browsers automatically accept cookies, unless your browser is set up differently. **By setting up your browser and using the Websites, you expressly agree to the storage of not only the necessary cookies files.**

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You can restrict or block the use of such cookies at any time in the settings of your web browser as you wish. Information on setting up a specific browser can be found at the following addresses:

- Chrome: support.google.com
- Opera: help.opera.com
- Firefox: support.mozilla.org
- MSIE: support.microsoft.com
- Edge: support.microsoft.com
- Safari: support.apple.com

We will automatically delete cookies from the Website no later than 13 months after their last use.

Art. VI – employees

It is important for our company to make sure you know how we handle and secure your personal data. We also want you to be informed who you can contact if you have any doubts about the processing of the data or if you want to influence it.

Our goal is for you to always know:

- what data we collect about you,
- what we do with them,
- how they are secured,
- how long we keep them,
- to whom we pass them on.

To fulfil employment relationships, we process the personal data of our employees in accordance with all applicable regulations and principles in the field of personal data protection, and we ensure that employees are informed of all their rights and that their personal data is properly protected.

More precise specification of the scope of processed personal data of employees, purpose of processing, processing time, incl. the relevant instructions are an integral part of the internal regulation of the Principles of Personal Data Processing. All our employees are acquainted with this.

Art. VII – job applicants

It is important for our company to make sure you know how we handle and secure your personal data. We also want you to be informed who you can contact if you have any doubts about the processing of the data or if you want to influence it.

Our goal is for you to always know:

- what we do with them,
- how they are secured,
- what data we collect about you,
- how long we keep them,
- to whom we pass them on.

1. Purpose of personal data processing

If you are interested in a job position in our company, we process some of your personal data mainly for the following purposes:

- Recruitment process.
- Concluding an employment contract.
- Fulfilment of other legal obligations.

2. Processed personal data

We process personal data of job applicants to the extent necessary for the selection of a suitable candidate for a given job position. In accordance with the purpose for which we obtained personal data from the subjects the following categories of personal data are processed:

- Name and surname.
- Place and date of birth (age).
- Address and contact details.
- Nationality.
- Health risks and problems with regard to work performance.
- Information on education, skills and other information provided in the applicant's CV.

3. Recipients of personal data

Your personal data that you provide to our company is made available only to our authorized employees or management in order to select a suitable candidate. There is no transfer of personal data to any processors. The data are always processed in accordance with the above principles and are made available only to the extent necessary to fulfil the purpose of the processing.

Provided that the legal conditions are met, we may also provide your personal data to public authorities in certain cases.

4. Retention period of personal data

We process and store your personal data only for the time necessary to ensure the purpose of the processing and for the period during which the job applicant has consented to the processing of their personal data. We are not entitled to process the personal data of unsuccessful candidates after the selection procedure. The data are immediately shredded/deleted. The data of the successful applicant are entered into the personal file of the employee and secured against access by unauthorized persons for a specified period of personal data processing.

Art. VIII – final provisions

By sending an inquiry or reservation using the online booking form, you confirm that you are familiar with the conditions of personal data protection and that you accept them in their full extent. You agree to these terms by ticking the consent box in the online form. By expressing your consent, you confirm that you are familiar with the conditions of personal data protection and that you accept them fully. The administrator is entitled to change these conditions. The new version of the privacy policy will be published by the administrator on their website.

Glossary

For the purposes of this document and in accordance with the GDPR, the following definitions shall apply:

- **Anonymous data** – data that do not relate to an identified or identifiable natural person, even if they have ceased to be identifiable even by a later anonymization process. Such data are not personal data for the purposes of this document.
- **Biometric data** – personal data resulting from a specific technical processing concerning physical or physiological traits or traits of behaviour of a natural person, which allow or confirm a unique identification, such as a facial image.
- **Supervisory body** – an independent public authority established to control the protection of personal data. In the Czech Republic, it is the Office for Personal Data Protection.
- **Records (database)** - a structured set of personal data accessible according to special criteria, centralized, decentralized, or divided according to functional or geographical point of view.
- **Restriction of processing** – marking of stored personal data in order to limit their processing in the future.
- **Personal data** – all information about an identified or identifiable natural person; an identifiable natural person is a natural person who can be identified, directly or indirectly, in particular by reference to a specific identifier, such as name, identification number, location data, network identifier or one or more specific physical, physiological, genetic, mental, economic, cultural or social identity features of that natural person.
- **Breach of personal data security** – a breach of security that leads to the accidental or unlawful destruction, loss, change or unauthorized provision or disclosure of transmitted, stored or otherwise processed personal data.
- **Recipient** – a natural or legal person, public authority, agency or other entity to which personal data are provided, whether a third party or not. Public authorities which may obtain personal data in the framework of a special investigation in accordance with the applicable legislation are not considered to be recipients.
- **Consent** – any free, specific, informed and unambiguous expression of will by which the data subject gives a declaration or other obvious confirmation of their consent to the processing of their personal data.
- **Administrator** – a natural or legal person, public authority, agency or other entity that alone or together with others determines the purposes and means of personal data processing. Our company YACHT CLUB CÍSAŘSKÁ LOUKA, s.r.o. is considered the administrator for this document.
- **Data subject** – an identified or identifiable natural person.
- **Third party** – a natural or legal person, public authority, agency or other entity that is not a data subject, administrator, processor or a person directly subordinate to the administrator or processor who is authorized to process personal data.
- **Processor** – a natural or legal person, public authority, agency or other entity that processes personal data for the administrator.
- **Processing of personal data** – any operation or set of operations with personal data or sets of personal data which is carried out with or without automated procedures, such as collecting, recording, organizing, structuring, storing, adapting or modifying, retrieving, viewing, using, access by transmission, dissemination or any other access, alignment or combination, restriction, deletion or destruction.
- **Special categories of personal data** – personal categories that express racial or ethnic origin, political opinions, religious or philosophical beliefs or trade union membership, genetic and biometric data processed for the unique identification of a natural person and data on health, sexual life or sexual orientation of a natural person.